

**Greenwood Primary School Board - Meeting Minutes**

<b>Date</b>	<b>8 November 2023</b>
<b>Time</b>	<b>7pm</b>
<b>Location</b>	<b>Staff room</b>
<b>Chair</b>	<b>Hamish West</b>

**Date:** Wednesday 8 November 2023

**Meeting Time:** 7:00pm

**Location:** Greenwood Primary Staff Room

**Attendees:** Hamish West (Chair), Dean Gill (Principal), Jodi Southern, Melissa McDonald, Belinda Piccoli, Tim Yorke, Jai Shadbolt, Lina Marsland and Tracey Gosling

**Apologies:** Jess Howat, Jane Dalin and Maureen Perry

<b><u>Item</u></b>	<b><u>Documents</u></b>	<b><u>Discussion</u></b>	<b><u>Led by</u></b>	<b><u>Recommendations</u></b>
<p><b><u>Welcome</u></b></p> <p>Noting of minutes of previous meeting.</p> <p>Business arising from previous meeting.</p> <p>Correspondence in and out, conflicts of interest.</p>	<p>Minutes of 30 August 2023 meeting (Attached)</p>			<p>Minutes of last meeting dated 30 August 2023 are endorsed.</p>
<p><b><u>Board Self Reflection</u></b></p> <p>Board to do Self Reflection Survey then discuss results.</p>		<p>Hamish West requests that all present Board Members complete the self reflection and discuss results.</p>		<p>Board completes Self Reflection, with results to be discussed at the next Board meeting.</p>

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<p><b>Financial Update</b> Jai Shadbolt to provide a report on the financial position of the school and position against strategic directions of the school plan.</p>	<p>Financial Report (to be provided at meeting)</p>	<p>Jai provided copies of the financial report for noting/discussion.</p> <p>Dean provided an update of the financial position of the school. We should be tracking well for 2024, however the school will have to plan for 2025, to ensure that we are a school of choice for the community.</p> <p>Dean said that we are due for a server replacement and will be purchasing a spelling PD.</p>		<p>Board notes presentation of financial report</p>
<p><b>Business Plan</b> Dean Gill to provide an update on the new business plan. This will include progress to statement of expectation.</p>	<p>Draft materials</p>	<p>Dean advised that the current plan will be done by end of term 1 2024.</p> <p>Dean is looking to make some changes to the format of the Business Plan and putting some information that is in the report on the internet page instead.</p> <p>Dean stated that clearly identifiable, contemporary new school values were going to be developed. These will be developed by working together with the teachers, Board and the students. This would assist in re-defining the culture of the school.</p> <p>Dean stated that we currently have a values program at the school for the teachers and students to work towards – but this is different to having core values for the school and its beliefs.</p>		<p>Board notes status of the Business Plan</p> <p>A draft version will be available for the Board in term 1 2024.</p> <p>Hamish will align the induction program with the business plan once we have a final document.</p>

