

Greenwood Primary School Board - Meeting Minutes

Date: Wednesday 23 February

Time: 7pm

Location: Greenwood Primary Staff Room

Attendees: Sam Lakin (Chair), Jane Dalin, Tracey Gosling, Jess Howat, Sarah Malu, Lina Marsland, Peter Mulcahy, Maureen Perry, Jodie Southern, Jenn Stojceski, Glenn Tyrie, Hamish West,

Apologies: Dean Starbuck,

Absent:

<u>Item</u>	<u>Recommendations</u>	<u>Summary of discussion</u>	<u>Actions (By who and when)</u>
<p>Welcome Includes introductions, apologies</p> <p>Noting of minutes of previous meeting.</p> <p>Business arising from previous meeting. – Board reflection to be discussed below</p> <p>Correspondence in and out, conflicts of interest.</p>	<p>Minutes of 3 November 2021 meeting approval</p>		<p>Acceptance of Minutes Moved: Seconded: Carried:</p> <p>No community members attended open board meeting. Handbook published. Faction flags currently being produced.</p>
<p>Board Tenures</p> <p>Sam’s last year with this tenure – Consider Chair nomination for succession planning</p>	<p>For Noting and member consideration</p>	<p>Thank you to Dean and Jodie for their time on the Board. Their tenures are up end of February.</p> <p>Will have 1 x 3 year parent position and 1 x 3 year staff position available.</p> <p>As usual the nominations will go out and election may be required.</p>	<p>Workshopped and noted by Peter Mulcahy and board members</p>

Greenwood Primary School Board - Meeting Minutes

<p><u>Board Reflection</u> 2021 Board Survey Results</p>	<p>For discussion and noting</p>	<p>For discussion Results of the Board survey presented</p>	
<p><u>Website Update</u> Almost ready to go live</p>	<p>Noted</p>	<p>Board were shown the temporary platform</p> <ul style="list-style-type: none"> • Paula Moore had the last information to go up which has been done. Peter and Maureen to complete last edit check and then website will be live • Sandy Pethick, Paula Moore, Peter Mulcahy, Maureen Perry and Carleen Schoch (Jai Shadbolt) will have edit rights 	
<p><u>Business Plan Update</u></p>	<p>Noted</p>	<ul style="list-style-type: none"> • Publish version now completed. Board members viewed the document • Will go up on new website and hard copies can be printed as needed by the school • Copies will be in main office for visitors 	
<p><u>Covid Adjustments</u> Current adjustments as school based on the advice of the CHO and DoE</p>	<p>Noted</p>	<ul style="list-style-type: none"> • Peter provided information around the messages sent to community • Discussion of school readiness • IMT in place for the school. • As at time of meeting there have been no notifications of orders for staff or student isolations or positive cases. It will be a matter of time. 	

Greenwood Primary School Board - Meeting Minutes

<p><u>Financial Update & Student numbers</u> Peter to provide update on student numbers for the year so far and how this impacts the financial position.</p> <p>Peter to provide a report on the financial position of the school and position against strategic directions of the school plan.</p>	<p>Discussed and noted</p>	<ul style="list-style-type: none"> • Peter provided a report on the financial position of the school as anticipated from SCFM and showed initial cash budget allocation. Finance Committee needs to meet to look at budgets • Staffing situation after difference of 28 students and retirement of one teacher, likely retirement of 0.3FTE of SN EA. Likely to be overstaffed in SN EAs, but currently being used in other Intervention and transition roles. Hoping to avoid a redeployment situation for 2022. 2023 looking like that situation may arise <ul style="list-style-type: none"> ○ Census data 348 students (possibly 1 more) ○ Loss of Level 2 Disability resourcing student to Baldivis area ○ Possible 5 extra students to arrive post census taking numbers to 353. 	
<p><u>Annual Report</u> Update on Annual Report progress.</p>	<p>Noted</p>	<ul style="list-style-type: none"> • Current dispute between SSTUWA/PFWA and The Government through Department of Education over conditions of the new agreement for teachers. • Directives from PFWA means Network Meetings, Dept surveys and Annual Reports are not to be completed by members. • Directives from SSTUWA mean Staff Meetings and Performance Management processes are boycotted by teacher members <p>Both organisations support whatever meetings/surveys etc need to be undertaken for health issue in schools.</p>	

Greenwood Primary School Board - Meeting Minutes

<p><u>School Review data and updates</u></p>	<p>Awareness and noting</p>	<ul style="list-style-type: none"> • Peter to provide an update on improvements and changes made following the PSR last year. Curriculum Planning documentation, Daily Reviews, OP target setting, Timetabling analysis and adjustments. Allocation of Semester 1 0.2 FTE for Sandra Dias to be released from class to plan, implement and monitor changes. • Impact of staff meeting boycott has impacted on some areas of this plan. • New Maths structure is going well. Teachers provided their thoughts on implementation of Curriculum Planning and Daily Review structures. 	
<p><u>Assembly Roster</u></p>		<p>Volunteers from Board to present certificates at assembly not required under current settings for High Case Load Phase 1 Stage 2.</p>	

Next Meeting TBA

Meeting closed at 8.50pm

Signed _____

Dated: _____