

**Greenwood Primary School Board
Meeting Minutes
5 April 2017**

- Date 5 April 2017
- Venue Greenwood Primary School (GPS) Staffroom

Attendees Sarah Malu (Chair), Carolyn Gordon, Kerrie-Anne Hannaford, Jessica Howat, Melissa Kingston, Deslea Konza, Samantha Lakin, John Logan, Erin Masson, Peter Mulcahy (Principal), Courtney Murphy, Maureen Perry Amanda Vicary

Apologies

Meeting Commenced: 7.05 pm

Agenda Item	Action	Who	When
Welcome New Members (Sarah)	Short introduction activity <i>Board members were also presented with the Greenwood Primary School's School Board Handbook.</i>		
Acceptance of Previous Minutes (Sarah)	Minutes accepted by the Board members.	Accepted: John Logan Seconded: Amanda Vicary and Deslea Konza	
Business Arising from previous minutes. (Sarah)	<ul style="list-style-type: none"> • Assembly Roster – Maureen provided template and members selected date for their presentation • Board Training – Sarah presented training dates 19 June and 20 June for Chair, Staff Rep (Kerrie Anne) and Principal) • Schools Online Overview – Maureen <i>Maureen and Erin had yet to get a chance to look through the edited version of the overview from previous meeting. They will present this to the Board at the next meeting. Sandra Dias to be asked whether she has the copy of the overview that notes and editing were done on.</i> • Chair – Sarah explained situation to new members. <ul style="list-style-type: none"> • Outcome – <i>Sarah Malu will remain on as Chair of</i> 	Maureen and Erin	Next meeting

	<p><i>the Board</i></p> <ul style="list-style-type: none"> • <i>Kerri-Anne Hannaford will take over the Secretary duties (minute taking)</i> 		
2016 Annual Report (Reading) (Peter)	<p>Board members discussed content of report and were able to ask questions and obtain clarifications.</p> <ul style="list-style-type: none"> - <i>Deslea to make changes to report and email to Peter</i> - <i>John raised the question as to whether photos and names of last year's board members should in the Annual Report. Board discussed and it was decided that we will look at that option for future annual reports.</i> - <i>Various changes were made to the 'Highlights of 2016' section.</i> <p>Motion – <i>The School Board approves the 2016 Annual Report as presented with the changes agreed upon - Carried</i></p>	<p>Deslea</p> <p>Peter to make changes as necessary</p> <p>All board members</p>	
2017 Budget (Peter)	<p>School Board were presented with SSCF Cash Budget Summary Page and taken through connection to school operations and Business Plan. Opportunity provided for clarification and explanation. Budget approved by Finance Committee on 30 March 2017.</p> <p>Revenue was allocated to school on 28 March based on census numbers of 390 students. We are being audited on one student due to low attendance.</p> <p>Motion – <i>The School Board approves the endorsement by the Principal and Chair of the School Board of the 2017 Funding agreement and approves the 2017 School Budget – Carried</i></p>	<p>All board members</p>	

<p>Play Update (Peter)</p>	<ul style="list-style-type: none"> • Perspectives on Play Professional Learning held here 28 March for school north of the river. • We had to cancel P&C proposed workshop due to lack of support. • We have placed Griffen Longley TED Talk on School Website. Encourage others to view. • Working with Nature Play Solutions to develop Nature Play facility in the school. Hope to engage Fathering Project for labour. • Propose a focus group to develop ideas that will be then used by school in final design. This design will not be a “Design – Build – Finish” project, but a slowly developed concept. The group could be facilitated by Emma Lawrence “Nature Play Solutions“ Membership of group; <ul style="list-style-type: none"> ○ Julie O’Hearn – Play Committee leader ○ Arlene Simmons – NQS leader ○ Kym Dempster – Sustainability/PACT member ○ Nikki Valentini – Trained Perspectives on Play ○ Courtney Murphy – School Board/Dads of Greenwood – <i>Courtney to ask DOGs members if they would be interested</i> ○ DOGs Rep ○ P&C member rep ○ School Board rep 2 – <i>Erin and Sam volunteered to be the school board reps</i> ○ Lindel Young – Sustainability leader ○ Rebecca Ranford – Parent rep and Perspectives on Play <p><i>Date of focus group TBC</i></p>	<p>Courtney</p> <p>Peter contact Louise Mascall</p>	<p>Week 1 of Term 2</p> <p>Week 1 of Term 2</p>
<p>General Business</p>	<ul style="list-style-type: none"> • Penistone Development – Board made aware of program and possible impacts • East greenwood forward planning. With demountable 		

	<p>buildings likely to be needed school needs to be very aware of reducing "Out of area" enrolments.</p> <ul style="list-style-type: none"> Open Meeting discussed. Date chosen as: <u>6 September (Term 3)</u> <p><u>2017 School Board Meeting dates:</u></p> <ul style="list-style-type: none"> Term 2 - 24 May Term 3 - 6 September (Open meeting) Term 4 - 1 November – another meeting may be arranged for Term 4 if the need arises. <ul style="list-style-type: none"> New member photos and opportunity to have new photos for existing members. Peter has approached Nyah Cunningham. <p><u>General Business</u></p> <ul style="list-style-type: none"> Courtney discussed the possibility of the DOGs falling under the School Board instead of the P&C. Courtney will investigate if this is possible. John suggested contacting Fathering Project Executive. 	<p>Email members with date</p> <p>Courtney Murphy</p>	<p>Before next meeting</p> <p>Next Meeting</p>
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Meeting Concluded at 9:27pm

Next Meeting:

Signed _____

Board Chair

Date _____