

Greenwood Primary School Board - Meeting Minutes

Date: Wednesday 3 November – Open Meeting

Time: 7pm

Location: Greenwood Primary Staff Room

Attendees: Sam Lakin (Chair), Jane Dalin, Tracey Gosling, Lina Marsland, Peter Mulcahy, Maureen Perry, Jodie Southern, Dean Starbuck, Jess Howat.

Apologies: Glenn Tyrie, Hamish West, Jenn Stojceski,

Absent: Sarah Malu

<u>Item</u>	<u>Recommendations</u>	<u>Summary of discussion</u>	<u>Actions (By who and when)</u>
<p><u>Welcome</u> Apologies:</p> <p>Noting of minutes of previous meeting.</p> <p>Business arising from previous 2 meetings: Handbook, Faction name change, Photos/marketing, financial query (resolved via email).</p> <p>School review – Correspondence in and out: Letter from Education department regarding review</p>	<p>Minutes of 15 September 2021 meeting approval</p>	<p>As part of the one-year return for Domain of Student Achievement and Progress, Mrs Perry and I had a meeting with Leon Wilson, Director of Education NMIERO. He visited classrooms, spoke with teachers and had discussions with lead teachers in both English and Maths. He was very happy with the strategic directions and plans that the school has in place to address both the 2019 cohort and future cohorts for this domain.</p>	<p>Acceptance of Minutes of 15 September Moved: Maureen Perry Seconded: Jane Dalin Carried: All</p> <p>No community members attended open board meeting. Handbook published. Faction flags currently being produced.</p>
<p><u>NSOS Results.</u></p>	<p>School survey results Analyse and noting</p>	<p><u>NSOS Results.</u></p>	

Greenwood Primary School Board - Meeting Minutes

<ul style="list-style-type: none"> 94 responses. Big improvement from last survey <p>Generally very good</p>		<ul style="list-style-type: none"> Board members conducted a workshop to review the data. Peter presented staff review of the data Focus areas of Board review 	<p>Workshopped and noted by Peter Mulcahy and board members</p>
<p><u>NAPLAN results</u> Latest NAPLAN results presented</p>	<p>Noting comparative performances data</p>	<ul style="list-style-type: none"> Peter presented comparative performance data for groups and discussed new 'dashboard' access for staff to enable even greater depth of analysis at group and individual levels. Staff had had a session on learning the tool and will investigate at the next staff meeting, during collaborative DOTT sessions Year 2/4 teachers doing an analysis of the new Brightpath Maths tests to present issue to next year's Year 3 and Year 5 teachers. This will be set in new data collection schedule moving forward. (PSR actions) 	<p>Noted</p>
<p><u>Business Plan Update</u></p>	<p>Update noting</p>	<ul style="list-style-type: none"> Contacted publishers for publication and found our contact had moved on. Negotiating with Sims Marketing and EXPO visual to obtain the best deal Addition of an Achievement target in the Student Achievement and Progress domain 	<p>Noted</p>
<p><u>Contributions and charges</u> Presentation of proposed fees and charges for 2021 for approval</p>	<p>Provide 2022 proposed contribution and charges schedule For acceptance</p>	<ul style="list-style-type: none"> Peter presented the propose notification and table of maximum charges to parents for the 2022 school year Board discussed contribution levy and the charges 	<p>Acceptance of 2022 Contribution and Charges schedule and notification to parents. No changes to contribution and charges schedule.</p> <p>Moved: Jodie Southern Seconded: Maureen Perry Carried: All</p>
<p><u>Financial Update</u></p>	<p>Financial Report (copy provided at meeting)</p>	<ul style="list-style-type: none"> Peter provided a report on the financial position of the school and position against strategic directions of the school plan. 	<p>Noted</p>

Greenwood Primary School Board - Meeting Minutes

<p><u>Board Reflection</u></p>	<p>Survey to be completed. Same questions as previous survey so we can assess if there have been improvements or not.</p>	<ul style="list-style-type: none"> • Sam discussed the survey and purpose. Board members able to ask clarifying questions 	<p>All members to complete when published. Look out for the link.</p>
<p><u>Impact Government Vaccination Policy</u> Notes on likely outcomes for schools and interactions with community and providers</p>	<p>Awareness</p>	<ul style="list-style-type: none"> • Maureen and Peter summarised the Department's response to the Government directive that school staff in the metropolitan area are covered under Group 2 of the plan 	<p>Noted</p>
<p><u>Statement of Expectations Principal Selection/PPR</u></p>	<p>Statement of Expectations revisit for Board. Board Chair aware of new Principal Selection Process</p>	<ul style="list-style-type: none"> • Peter reminded Board that the Statement of expectations is the accountability framework for school and importantly Board. New Business Plan structured to meet that document requirements • Peter flagged a new selection process for Principals. At this point unsure of the role of the Board Chair in the new process. 	<p>Noted</p>
<p><u>Assembly Roster</u> Volunteers from Board to present certificates at assembly</p>			

Next Meeting 23rd February 2022

Meeting closed at 9pm.

Signed _____

Dated: _____