

**Greenwood Primary School Board  
Meeting Minutes  
2 September 2019**

- Date            2 September 2019
- Venue           Greenwood Primary School (GPS) Staffroom

Attendees        Samantha (Sam) Lakin (Chair), Caroline Gordon, Melissa Kingston, John Logan, Sarah Malu, Courtney Murphy, Maureen Perry, Jodie Southern, Dean Starbuck, Amanda Vicary

Apologies        Jessica Howat, Hayley McGill, **Peter Mulcahy**

Meeting Commenced:        7:00 pm

Agenda Item	Action	Who	When
Acceptance of Previous Minutes (Sam)	<ul style="list-style-type: none"> <li>• Minutes accepted by the Board members.</li> </ul>	Moved Sam Lakin Seconded Accepted Unanimous	2/9/19
Business Arising from previous minutes. (Sam)	<ul style="list-style-type: none"> <li>• Uniforms</li> <li>• New uniforms have been approved and confirmed with Tudor Uniforms.</li> </ul>		
Contributions and Charges (Sam/Maureen)	<ul style="list-style-type: none"> <li>• Board reviewed 2019 Contributions and Charges and agreed on changes for 2020.</li> </ul>	Moved Maureen Perry Seconded Accepted Unanimous	2/9/19
	<ul style="list-style-type: none"> <li>• Voluntary Contributions to be reviewed on a sliding scale at the next board meeting <b>for 2021.</b></li> </ul>		
Financial Report (Maureen)	<ul style="list-style-type: none"> <li>• School Board members reviewed Operational One Line Budget statement.</li> </ul>	Moved by Maureen Perry. Accepted Unanimous	2/9/19

Contract Discussions (Sam/Maureen)	<ul style="list-style-type: none"> <li>As Zig Zags (OSHC) is due for renewal opinions were sought whether Board members were happy to renew.</li> </ul> <p>A recommendation was made to provide feedback from parents regarding OSHC – Zig Zags.</p>	Moved by Maureen Perry. Agreed Unanimous	2/9/19
	<ul style="list-style-type: none"> <li>Booklist – WINC (Office Max) – reviewed annually. Providing there is an appropriate agreement between the school and the provider.</li> </ul>	Moved by Maureen Perry. Agreed Unanimous	2/9/19
School Board Reflection/Review Sam/Maureen	<ul style="list-style-type: none"> <li>A survey was sent out to Board members electronically, regarding the effectiveness of the School Board.</li> <li>Results to be discussed at the next School Board meeting.</li> </ul>		
2019 Assembly Roster Vacancies (Maureen)	<ul style="list-style-type: none"> <li>Update available dates with the group....confirm these times. All dates confirmed.</li> </ul>		
Next meeting	4 <sup>th</sup> November 2019		

Meeting Concluded at 7.45pm

Next Meeting: Monday 2<sup>nd</sup> September

Signed \_\_\_\_\_

Board Chair

Date \_\_\_\_\_