

Greenwood Primary School Board

Meeting Minutes

29 October 2018

- Date 29 October 2018
- Venue Greenwood Primary School – Staff room

Attendees Samantha Lakin (Chair) Jane Dalin, Caroline Gordon, Kerri-Anne Hannaford, Jessica Howat, Melissa Kingston, John Logan, Courtney Murphy, Peter Mulcahy, Maureen Perry, Amanda Vicary

Apologies Hayley McGill

Guest Presenter: Jane Murphy

Meeting Commenced: 7:03 pm

Very	Action	Who	When
Acceptance of Previous Minutes (Samantha)	Minutes accepted by the Board members.	Moved – Samantha Lakin Seconded - Kerri-Anne Hannaford	
Business Arising from previous minutes. (Samantha)	<ul style="list-style-type: none"> ○ Nature Play (Courtney/Sam) <i>One of the fathers (Victor DeOcampo) from the school attended the last nature play meeting who designs nature play equipment. He has requested that plans be emailed to him so he can cost some of the larger equipment. We have to be cognisant of cost to the school in light of planned budgets. At the next meeting another father (Colin Gibson) will be attending to discuss ideas.</i> ○ TOR (Jane) <i>Still in the process of this due to the waiting on the DPA.</i> ○ Board members profile (Sam/Peter) <i>All photos completed now. Need SCN from each member. Board members enquired about the police clearance requirements for members. Peter showed board where to go to submit the application and will email members the link. The school will cover the cost of this.</i> 	Peter – email link	ASAP

<ul style="list-style-type: none"> ○ Farmers Market (Jane Murphy) 	<p>Jane presented plan as developed and answered questions from the meeting. In light of School Board’s directional focus on Community Engagement the project has potential. <i>Jane suggested a one off community day to determine interest from the community and interest of stall holders. Doing it this way means we won’t have to have as many permits. Education department has policies that need to be followed. Their stance is it is not the core business of the school. If there are issues or concerns from the department they can shut it down.</i></p> <p>Motion to indicate that, due to the community benefit and engagement potential, the School Board supports the progress of this initiative.</p>	<p>Moved – Peter Mulcahy Seconded – Samantha Lakin All board members accepted</p>	
<p>Contributions and Charges (Peter)</p>	<ul style="list-style-type: none"> • Members discussed reading <i>25 students will benefit from the music program offered next year. This is up from 10 students in previous years.</i> • New charges set <i>Interschool sport raised to \$30 across Years 1-6 Dance to be raised to \$25 from Year 1-6</i> <p>Motion to endorse the Contributions and Schedule with amendments above</p>	<p>Moved – Peter Mulcahy Seconded – Caroline Gordon All Board Members accepted.</p> <p>Peter to send out to community</p>	<p>8 November</p>
<p>NAPLAN (Peter/Staff)</p>	<ul style="list-style-type: none"> • Members presented with First Cut Graphs and NAPLAN Progress v Achievement. This was followed by discussion around meaning of results. • Members shown the self-reflection process undertaken by staff <p><u>In general</u></p> <ul style="list-style-type: none"> • <i>Year 3 result about where staff would have expected slightly better for Stable Cohort. Numeracy not to the level of 2017, even with cohort adjustment. Staff have</i> 		

	<p><i>looked at reasons and adjustments that need to be made.</i></p> <ul style="list-style-type: none"> <i>Year 5 cohort has performed best for many years in terms of progress compared to like schools. Especially pleasing results in Reading and Grammar. Reading result for the Reading Assistant group significantly better than the whole cohort. Look to run this targeted group again in 2019.</i> 		
Finance – 2018 Budget (Peter)	Board members shown One Line Budget statement. School investigating the purchasing of new Interactive technology across classrooms. (Electronic screens) Once final expenditure position is known a combination of D Account funds and reserves will be used. Options are a roll out timetable or a full fit out. Finance committee will make that determination once all quotes and final expenditure is known.		
Photos (Sam/Peter)	<ul style="list-style-type: none"> Members presented with 67 photos screened by Peter with input from Maureen and Jai. Three rounds of collaborative voting took place to finalise Top 20 shots and 10 reserve shots. These will form consistent message for website, Business Plan and Information Booklet 		
Board members for assemblies (Sam)	<ul style="list-style-type: none"> Members took on vacant positions <p><i>All positions had been filled at last term's board meeting.</i></p> <p><i>On behalf of the school, Peter thanked all School Board members for their contributions and hard work over 2018.</i></p>		

Meeting Concluded at: 8:48

Next Meeting: Possible celebration event -3 December – P&C members to be invited. ***Caroline and Sam to investigate***

Signed _____ Board Chair Date _____