

Greenwood Primary School Board

Meeting Minutes

10 June 2019

- Date 10 June 2019
- Venue Greenwood Primary School (GPS) Staffroom

Attendees Samantha (Sam) Lakin (Chair), Caroline Gordon, Melissa Kingston, John Logan, Sarah Malu, Hayley McGill, Peter Mulcahy (Principal),
Maureen Perry, Jodie Southern, Amanda Vicary.

Apologies Jessica Howat, Courtney Murphy, Dean Starbuck.

Meeting Commenced: 7:00 pm

Very	Action	Who	When
Acceptance of Previous Minutes (Sam)	Minutes accepted by the Board members.	Moved Sam Lakin Second John Logan Accepted Unanimous	
Business Arising from previous minutes. (Sam)	<ul style="list-style-type: none"> • Secretary – Thanks to Jodie Southern for taking on the role. • Annual Report – completed and now on website, front office coffee table and Schools Online • Handbook – This has now been completed. Covered later in the agenda 		
Associate Principals (Peter)	<ul style="list-style-type: none"> • Associate Principals for Term 3. First 5 weeks Sandra Dias and second 5 weeks Amanda Vicary. 		
On Entry Data (Amanda/Peter)	<p>Amanda explained the On Entry process and where it informs teachers' individual planning. There is also some value in whole school normative comparisons (although scale changed this year) and long term links to Year 3 NAPLAN.</p> <ul style="list-style-type: none"> • PP <ul style="list-style-type: none"> ○ Literacy - Mandated ○ Numeracy - Mandated • Years 1 and 2 <ul style="list-style-type: none"> ○ Numeracy – School priority. Staff have some time 		

	<p>supplied and then use DOTT to complete</p> <p>Data is available straight away and staff members are able to use it in their planning.</p> <p>2019 saw whole staff analyse data using a 'Disciplined Dialogue' approach (What does data say? What's it mean? What should we do?)</p> <p>The staff members across the school were able to build their understanding of ECE context and curriculum.</p> <p>Amanda presented a redacted version of the staff analysis for Board discussion.</p>		
Board Handbook and Communication Processes (Sam)	<ul style="list-style-type: none"> • Handbook was provided to staff • Communication discussion – all board agreed that present communication was suitable. • School Board self-reflection will be part of Term 3 agenda 		
Numeracy Focus Update (Melissa)	<p>Melissa provided a synopsis of the work being done as part of whole school planning</p> <ul style="list-style-type: none"> • Maths Vocabulary Word Wall produced for all classes. • Check The Clues Problem Solving implementation Years 2-6 • Intervention Program currently being rewritten and resources being produced. • Maths coaching available to all teachers this term. 		
NAPLAN Update (Maureen/Peter)	<ul style="list-style-type: none"> • Maureen discussed the issues that were part of this year's test completion. <ul style="list-style-type: none"> ○ IT situation with Black Screens, Blue Screens, Quit screens and drop outs. ○ Big impact in Writing ○ A positive, all students were relaxed during testing. 		

Uniform Discussion (Sam/Maureen)	<ul style="list-style-type: none"> • Tudor Uniforms looking at providing more option for community <ul style="list-style-type: none"> ○ Black Shorts – dry weave was made available as our shorts were plain and parents seemed to want them (\$18) ○ New Skirt Option (\$25) – considered a more appropriate option, especially for the older girls. ○ New School Bag Option with School Crest (\$40) ○ New hat option (\$ 18 approx.) • Board members discussed pros and cons <p>Proposal – Peter to contact Tudor Uniforms and get them to order all uniforms items as presented for ongoing availability to community</p>	Moved- Hayley McGill Secoded-Caroline Gordon Accepted-Unanimous	
Financial Update (Peter)	<ul style="list-style-type: none"> • School Board members reviewed the Operational One Line Budget statement. 		
2019 Assembly Roster Vacancies (Maureen)	<ul style="list-style-type: none"> • Update available dates with the group....confirm these times. 		
Aboriginal Cultural Standards Framework	<p>Members reviewed to Framework. It was discussed by former Board</p> <ul style="list-style-type: none"> • Staff have completed reflections against ‘Relationships’, ‘Teaching’ and ‘Resources’. Leadership Team will analyse ‘Leadership’ and staff will look at ‘Learning Environment’ at the SDD commencing Term 4. • Peter is putting together a strategic plan to move the school forward against the Framework over the next 3 years. • This will be reported to the Board upon its completion so that input can be provided. Following that process it will be published. 		

Meeting Concluded at 8.20pm

Next Meeting: Monday 2nd September

Signed _____ Board Chair Date _____